

The New Zealand Society For

RISK MANAGEMENT Inc.

Decision Making in Uncertain Times

3rd National Conference on Risk Management



SKYCITY Convention Centre Auckland
18-19 October 2006

REGISTRATION BROCHURE

www.risksociety.org.nz

Welcome

Surveys of those attending the Society's 2002 and 2004 conferences showed they were a resounding success. This year, our 3rd National Conference promises to be the same. It is being held in the exceptional SKYCITY Convention Centre in Auckland's dynamic central business district, from 18-19 October.

This conference will build on the theme of the 2004 conference: the role that risk management plays in helping businesses to successfully realise opportunities. In Auckland we will focus on decision-making, in particular decisions that require resolution of significant uncertainty.

Our programme stretches over two days and encompasses both topical issues (such as infrastructure constraint risks) and risk management methods (including applications of quantified risk assessment).

We are more than pleased with the calibre of speakers, who will provide both a global and local perspective on a range of issues. The programme includes both presentations and workshops, plenary sessions and parallel streams. In response to feedback from previous conferences, we have enhanced the networking opportunities during lunch and other programme breaks. And of course, the tradition of a most entertaining, informative and enjoyable conference dinner has been preserved, with a speaker whose unique experiences will provide a fascinating insight into "real risk management" at the sharp end.

The generosity of our sponsorship partners, including our premier sponsors Marsh and KPMG and a range of other well known and respected New Zealand organisations, has once again allowed entry fees to be held well below that of many commercial conferences – and even lower if advantage is taken of early-bird rates. This year's organiser, The Conference Company, has negotiated attractive rates at several hotels and can assist you with any logistics issues.

All of this makes the 3rd National Risk Management Conference a real "must do". So don't miss this opportunity for both you and your employer to enhance and improve your risk management knowledge and processes. Register now!

I look forward to seeing you in Auckland.



Roger Estall, Chairman
NZ Society for Risk Management Inc

Sponsors

Premier Sponsors

As premier sponsors, Marsh and KPMG are pleased to support the New Zealand Society for Risk Management with this conference and in providing ongoing risk management education. We are proud of our reputation within New Zealand and globally as leaders in the field of risk advisory and professional services. In deciding to act as premier sponsors, we considered the market need for robust dialogue and knowledge sharing regarding risk management issues. We look forward to welcoming attendees at this year's conference.



MARSH

Major Sponsor



Sponsors



Programme Highlights

Our programme is structured to respond to a wide range of interests and risk management topics. We have included plenary sessions on those topics likely to be of interest to all, or on which present thinking is applicable in a wide variety of situations. There are also parallel sessions available on more specific topics and the committee has endeavoured to provide a subject matter topic alongside a process or methodology topic.

As well as the more formal lecture-style presentations, some of the workshop sessions are more interactive, providing opportunities for audience participation. In response to feedback from earlier conferences, a longer period has been provided for questions at the end of each presentation session.

Our presenters come from Australia, South Africa, United States and of course New Zealand and include professors and practitioners, researchers and risk managers who present on both theory and practice. Particular attention has been given to improving networking opportunities during the refreshment and meal breaks and the conference dinner at SKYCITY promises to be a highly entertaining event.

Keynote Speakers

Rick Bettle, New Zealand - *Presentation: Day One, 0915 – 1000*

Rick Bettle is a Professional Director. His experience includes 8.5 years as Chairman of the New Zealand TAB and 4.5 years as Chair of The Racing Industry Board.

Rick is currently President of the New Zealand Institute of Directors having been made a fellow in February 2000 and was Chairman of the Wellington Branch from 2003 to 2005.

His current directorships of public listed and private entities include Chairman of Dominion Finance and Eastern Hi Fi, Director of Southport, Macquarie Goodman NZ, WQI and Synergy International.



Jim McLay, New Zealand - *Presentation: Day One, 1115 – 1230*

Jim McLay originally practised as a barrister and became a Member of the New Zealand Parliament in 1975. Until his retirement from politics in 1987 he held, at various times, the positions of Attorney General, Minister of Justice, Deputy Prime Minister, and (following a change of government) Leader of the Opposition.

Jim is currently Executive Chairman of Macquarie New Zealand. He is also the principal and managing director of J K McLay Limited, business consultants, and is Chairman of Pharmacybrands, Chairman of publicly listed Macquarie Goodman (NZ), Just Water International, and a director of several other companies. He has served as an adviser to the New Zealand Government on reviews of the wholesale electricity market, defence funding and financial management, accident compensation and roading reform.



Zoe Sexhus, USA - *Presentation: Day One, 1030 – 1115 (presenting paper co-authored by David Marx)*

Zoe Sexhus is a Human Factors Specialist at Outcome Engineering. She has a MS in Industrial Technology, specialising in Aviation Maintenance Human Factors. Zoe worked at Alaska Airlines as Manager of Human Factors in the Maintenance Division. Here she lay the groundwork to build a foundation to implement a 'Just Culture' in the maintenance division. Authored by David Marx for the National Institutes of Health, the document "Patient Safety and the 'Just Culture': A Primer for Healthcare Executives." has now also been implemented at a statewide level in both Minnesota and North Carolina.



David Marx, USA - *(Co-author, paper presented by Zoe Sexhus)*

David Marx is President of Outcome Engineering, a Dallas-based risk management firm. He has a BS in Mechanical Systems Engineering and is a doctor of law. In the healthcare sector, David was the principal consultant to guide the State of Oregon and the Oregon Health Care Association to build the first state-wide, quantitative model of medication safety risk.

In December 2005, the Institute for Safe Medication Practices awarded David the Cheers award for his work in setting a "superlative standard of excellence for others to follow in the prevention of medication errors and other adverse events."

Edge Zarrella, Australia - *Presentation: Day Two, 0900 – 0935*

Egidio (Edge) Zarrella is the Global Partner in Charge of the Information Risk Management Practice, KPMG. The Global Practice represents over 250 partners and 2,500 staff, a business with fees in excess of US\$900M. The Asia-Pacific Practice encompasses more than 30 partners and 430 staff. The Australian Practice has more than 10 partners and over 200 staff.

Edge has a career which spans more than 18 years in IT risk, audit and advisory. His specialisations include IT strategy and governance, and his key clients have included companies in Australia, Asia-Pacific and North America.

Edge is committed to proactive thought leadership and is the trusted advisor of many regional and global companies.



Programme at a Glance: Day One - Wednesday 18th October

0900	Opening - Roger Estall, Chairman, New Zealand Society for Risk Management Inc.	
0915	Keynote Address <i>A New Zealand Success Story – Applying Risk Management Practices to Boardroom Decision Making</i> Rick Bettle, President New Zealand Institute of Directors	
1000	Morning Tea (networking)	
1030	Keynote Address <i>What Could Life Be Like With a Risk-based Allocation of the Health Dollar?</i> Zoe Sexhus, Outcome Engineering, Texas, USA (co-author David Marx, Outcome Engineering)	
1115	Plenary Address <i>The Forgotten Risk? New Zealand's Infrastructure Constraints</i> Hon Jim McLay, Executive Chairman, Macquarie Bank	
1230	Lunch (networking)	
1330	Parallel Workshops Workshop 1 <i>How High Quality Enterprise Risk Management Systems Enhance Decision Making</i> Dr Steven Briers, KPMG, South Africa	Workshop 2 <i>Shared Management of Risks</i> Dr Erica Seville, University of Canterbury
1415	Parallel Papers Paper 1 <i>Managing Risks Associated With Community Events and Customer Functions</i> David Smith, Victorian WorkCover Authority, Australia	Paper 2 <i>Better Organisational Outcomes Through Changing the Risk Management Culture: Lessons from New Zealand's Retirement Care Industry</i> Lynne Abercrombie, GM Operations Metlifecare and David Bogan, International Mediation Services
1500	Afternoon Tea (networking)	
1545	Parallel Papers Paper 3 <i>Risk Financing – A Corporate Case Study in the Use of a Captive Insurance Company to Finance Risk</i> Warren Maslin, CFO, Solid Energy	Paper 4 <i>Environmental Risks: 'Application of Risk Management Practice to Biosecurity Decision Making'</i> Helen Murdoch, Department of Primary Industries, Victorian Government, Australia
1630	Parallel Papers Paper 5 <i>Managing Alertness/Fatigue Risks in Relation to Workplace Safety</i> Captain Bryan Wyness, Commissioner, NZ Transport Accident Investigation Commission, Member Flight Safety Foundation, Washington; and Dr David Powell, Chief Medical Officer, Air New Zealand	Paper 6 <i>Role and Value of Risk Management Governance to Wealth Creation</i> Linda Nicholls, Chair, Australia Post
1730	Drinks (networking)	
1830	Conference Dinner Speaker: Mark Inglis (Winemaker, Olympian, Mountaineer) Co-sponsored by our Premier Sponsors Marsh and KPMG	

Day Two – Thursday 19 October

0900	Plenary Address <i>Managing Uncertainty Around New Technologies</i> Edge Zarella, KPMG, Australia		
0935	Parallel Workshops Workshop 3 <i>Insight Into a Variety of Risk Analysis Techniques</i> Zoe Sexhus, Outcome Engineering, Texas, USA and Geraint Bermingham, Air New Zealand	Workshop 4 <i>Practical Contingency Planning Need Not Be the Preserve of Consultants</i> Rod Robinson, Marsh Risk Consulting	
1030	Morning Tea (networking)		
1100	Parallel Papers Paper 7 <i>Updates on 2006 Handbooks Relating to AS/NZS 4360:2004</i> A member of OB7, the joint Standards Australia and Standards NZ Committee for Risk Management Standards	Paper 8 <i>Decision Making With Oil Development in the Arctic Littoral: Management of Anthropogenic Risk</i> Professor Clive Smallman, Lincoln and John Ash	Paper 9 <i>Use of Quantified Risk Assessment Methods to Resolve Fire Engineering Decision Making</i> Neil Gravestock, Vice President, Marsh Risk Consulting
1145	Parallel Papers Paper 10 <i>Analysing Uncertain and Variable Parameters When Assessing Risk</i> Dr Lorna Zach, University of Wisconsin, USA	Paper 11 <i>Dealing With Changing Population Demographics</i> Kristin Hoskin, Centre for Advanced Engineering and Emma Carter, New Zealand Fire Service	
1230	Lunch (networking)		
1330	Plenary <i>Measuring Risk Management Performance: Why? How? and How Best to Use the Results?</i> Panel presentation: Dr Dale Cooper, Director, Broadleaf International, Australia		
1445	Parallel Papers Paper 12 <i>Medical Ethics - Managing the Risks of Assisted Reproductive Technology (ART)</i> Dr John Peek, Fertility Associates	Paper 13 <i>Applying Quality Risk Management Practices Across the Whole Business</i> Susan Chamberlain and Garry Butler, Transit New Zealand	
1530	Afternoon tea		
1530	Plenary <i>Role of the 4th Estate in Monitoring Government Risk Management</i> Panel Discussion: Jules Maher, Telecom (Chair) and 3 media representatives		
1630	Plenary <i>What's Been Learned?</i> Mike Wood, Member, Management Committee, New Zealand Society for Risk Management		
1645	Closing Remarks		

Other International Speakers

Dr Steven Briers, South Africa - *Presentation: Day One, 1330 – 1415 (parallel workshop)*

Steven Briers is a director of KPMG Risk Advisory Services in Johannesburg. He is the head of the South Africa Enterprise Risk Management advisory practice and a member of the firm's Global Steering Group for ERM.

Steven has 20 years' experience in advisory and consulting roles in various aspects of risk management. His daily responsibilities revolve around the implementation of enterprise risk management processes for corporate organisations internationally.

The thesis for his Doctorate was the development of a holistic model of risk. He was a member of the King II Risk Management Working Group and is the principle author of the SA Enterprise Risk Management Code of Practice published by the Institute of Risk Management and author of a risk management textbook called "A New Language of Risk."

Dr Dale Cooper, Australia - *Presentation: Day Two, 1330 – 1435*

Dr Dale Cooper has over 25 years of international risk management experience. His activities have included qualitative risk assessments, quantitative risk analyses and risk management process development for large organisations and major projects. He is a Director of Broadleaf Capital International, a provider of high-level consultancy services in strategic risk and procurement management.

Dale is a member of the Standards Australia Technical Committee OB-007 that developed the Australian and New Zealand Standard on Risk Management, AS/NZS 4360:2004 and associated handbooks. His most recent book is 'Project Risk Management Guidelines'.

Dale is currently an independent member of the Board Finance and Audit Committee of the Transport Infrastructure Development Corporation, and the Risk Management Committee of the Council of the University of New South Wales.

Helen Murdoch, Australia - *Presentation: Day One, 1545 – 1630 (parallel paper)*

Helen Murdoch is a social researcher with the Victorian Department of Primary Industry's Practice Change Research (PCR) Team.

The PCR Team is made up of 15 researchers who have experience investigating and advising Government and industry in the areas of policy development, network management and adoption and compliance behaviour in agriculture and natural resource management. Helen has been with the Department for 15 years. For the past 4 years she has been working in a particular area of social research, focussing on understanding and predicting behaviours associated with the adoption of agricultural innovations. More recently the focus of this work has shifted to concentrate on behavioural responses to the introduction of compliance interventions, with interesting results.

Linda Bardo Nicholls, Australia - *Presentation: Day One, 1630 – 1715 (parallel paper)*

Linda Nicholls is a corporate advisor and a director of a number of leading Australian companies and organisations. Appointed Chairman of Australia Post in September 1997, she is also a director of St George Bank, Sigma Pharmaceutical Group, and Healthscope where she is Deputy Chairman.

Linda is a Member of Council of The Walter and Eliza Hall Institute for bio-medical research, and a Trustee of The Conference Board in New York. She runs her own corporate advisory practice specialising in business strategy in financial services and health care.

Linda has an MBA from Harvard Business School and more than 30 years' experience as a senior executive and company director in Government owned and private sector banking, insurance and funds management in Australia, New Zealand and the United States.

David Smith, Australia - *Presentation: Day One, 1415 – 1500 (parallel paper)*

David Smith has been an HR practitioner and educator in Federal and State Government, the Welfare Sector, and Industry for the last 2 decades.

Over the last 12 years David has concentrated on assisting organisations to mitigate the risks associated with recruitment, OHS, Worker's Compensation, performance management, and disciplinary procedures. He has spoken at conferences and seminars throughout Australia, and in Hong Kong, Canada, United Kingdom and New Zealand. David is currently Risk Manager with the Victorian WorkCover Authority.

Lorna Zach, USA - *Presentation: Day Two, 1145 – 1230 (parallel paper)*

Lorna Zach is currently working as a Scientist at the Center for Human Performance and Risk Analysis at the University of Wisconsin – Madison, USA. She is doing risk and decision-related research in Foot and Mouth disease and human pandemic planning.

Lorna has over 15 years experience in the food processing and agriculturally-related industries, 4 years in environmental consulting and modeling and 7 years experience using formal methods of risk analysis. She has worked as a process engineer for Pillsbury/Green Giant in the USA and Mexico, the USDA Food Safety and Inspection Service, the Wisconsin State Department of Natural Resources, and Alpine Dairy Products, a New Zealand South Island Dairy Co-operative. Lorna has a PhD in chemical and process engineering from the University of Canterbury and a BS in chemical engineering and an MS in Food Science from the University of Wisconsin.

Deadlines

Super Earlybird Registration discount expires	11 August 2006
Earlybird Registration discount expires	22 September 2006
Close of guaranteed accommodation	15 September 2006

Registration Fees

Registration Type	Super Earlybird	Earlybird	Standard
Members			
Full Registration	\$894.38 (\$795.00 + GST)	\$956.25 (\$850.00 + GST)	\$1006.88 (\$895.00 + GST)
Day Registration	\$641.25 (\$570.00 + GST)	\$697.50 (\$620.00 + GST)	\$753.75 (\$670.00 + GST)
Half Day Registration	\$497.25 (\$442.00 + GST)	\$497.25 (\$442.00 + GST)	\$497.25 (\$442.00 + GST)
Associates	At Any Time		
Full Registration (group of over 5)	\$849.38 (\$755.00 + GST)		
Full Registration (group of 4)	\$877.50 (\$780.00 + GST)		
Full Registration (group of 3)	\$905.63 (\$805.00 + GST)		
Full Registration (group of 2)	\$933.75 (\$830.00 + GST)		
Non Members			
Full Registration	\$1006.88 (\$895.00 + GST)	\$1068.75 (\$950.00 + GST)	\$1119.38 (\$995.00 + GST)
Day Registration	\$697.50 (\$620.00 + GST)	\$753.75 (\$670.00 + GST)	\$810.00 (\$720.00 + GST)
Half Day Registration	\$534.38 (\$475.00 + GST)	\$534.38 (\$475.00 + GST)	\$534.38 (\$475.00 + GST)

Full Registration includes:

- Attendance at all conference sessions • Satchel and contents • Morning and afternoon teas • Lunches

Day Registration includes:

- Attendance at that day's conference sessions • Satchel and contents • Morning and afternoon tea • Lunch

Half Day Registration includes:

- Attendance at that half day's conference sessions • Papers for the relevant sessions • Morning or afternoon tea • Lunch

To Register:

Via the internet: <http://www.risksociety.org.nz>, payment by credit card (secure transmission facilities provided)

By fax: +64 9 360 1242, payment by credit card

By mail: The Conference Company, PO Box 90040, Auckland.

Payment can be made by cheque payable to the *New Zealand Society of Risk Management Inc.*

Please complete the registration form and keep a copy for your records. Your registration fee must accompany the completed registration form. Payment can be made by cheque, a bank draft, American Express, Diners, Visa or Mastercard. Registrations will be accepted by facsimile for those paying by credit card.

Completed registration forms and fees should be sent to The Conference Company. Confirmation of your registration and a tax invoice will be sent upon receipt of your form and fees.

Cancellations

Should you need to cancel your registration for any reason, you may reassign your registration to another person. Please notify The Conference Company of the replacement delegate's name and contact details.

Tel: + 64 9 360 1240

Fax: + 64 9 360 1242

Email: conference@risksociety.org.nz

If you are unable to arrange a replacement, a refund (the full conference fee less an administration charge of NZ\$100.00) will be made, providing notification is received by Friday 1 September 2006. After that date no refunds will be made.

If, for reasons beyond the control of the Organising Committee, the conference is cancelled, registration fees will be refunded after the deduction of expenses already incurred.

Conference Dinner

Conference Dinner with Guest Speaker Mark Inglis

Mountaineer and first double amputee to summit Mt Everest, Mark Inglis talks about managing risk at 29,000 feet

Co-sponsored by our Premier Sponsors Marsh and KPMG

Wednesday 18 October

Auckland Rooms 1 and 2, SKYCITY Convention Centre

1730 for drinks, 1830 for dinner

Tickets: \$101.25 including GST

Dress: Business attire

Please note: The Conference Dinner is not included in the delegate registration fee. It is an additional cost for all delegates.

Mark Inglis

Mark started his career as a Search and Rescue Mountaineer in New Zealand's Aoraki/Mount Cook National Park. In an accident on Aoraki/Mount Cook in November 1982 he lost both legs below the knees due to severe frostbite, after spending 13 and a half days in a crevasse near the summit of the mountain.

Since becoming a double, below knee amputee, Mark has gone on to graduate with a first class honours degree in human biochemistry and developed a career as a winemaker with Montana Wines. He has competed internationally on the ski field, won a Silver medal on the cycle track in the Sydney 2000 Paralympic Games, summited Aoraki/Mount Cook in January of 2002 and the sixth highest mountain in the world (Cho Oyu), as well as receiving the New Zealand Order of Merit in 2003 for services to disabled people.



Mark's mountaineering dream has been to summit Mount Everest. On May 15 of this year he did so and became the only double amputee to ever summit the world's highest peak, a monumental achievement. On the way he raised funds for the Cambodia Trust and the Kompong Chnnang Limb Centre. He also faced a media storm on his return to "earth" and we look forward to hearing from him of the challenges he has faced this year.

General Information

At the Conference

Your conference registration pack will be available for collection from the Registration Desk located in the foyer of the Auckland Rooms, Level 4, SKYCITY Convention Centre. The desk will be open at the following times:

Wednesday 18 October 0800 - 1700

Thursday 19 October 0800 - 1700

Baby Sitting/Crèche Facilities

These services are available at an additional charge. Please tick the appropriate box on the registration form if you require further information.

Parking

Parking is available in the SKYCITY carpark. If you are staying at either of the SKYCITY hotels, discounted parking is available.

Questions

Please contact us if you have any questions regarding the conference: conference@risksociety.org.nz

Special Requirements

Please give details of any special diet, special needs or mobility assistance required on your registration form.

DECISION MAKING IN UNCERTAIN TIMES

3RD NATIONAL CONFERENCE ON RISK MANAGEMENT

18 - 19 OCTOBER 2006

REGISTRATION FORM

A separate form must be completed for each delegate. Photocopies are acceptable.

Section A: Delegate Details

SKYCITY Auckland Convention
Centre
Auckland

GST No. 78-507-217

Title Mr Mrs Ms Miss Other _____

Surname _____ **First Name** _____

Organisation _____

Position _____

Postal Address _____

City _____

Country _____ **Postcode** _____

Telephone _____ **Facsimile** _____
e.g.(+64 9 555 5555) e.g.(+64 9 555 5555)

Email _____

Special Requirements _____
(dietary, mobility, babysitting, crèche)

Name on Badge _____
Name as you would like it to appear on your name badge at the Conference

How to Register

Online
www.risksociety.org.nz
Credit card payment on secure site

Fax
+64 9 360 1242
Payment by credit card

Mail
The Conference Company
PO Box 90040, Auckland
Payment by credit card or cheque

Section B: Conference Registration

Please tick the appropriate box to indicate your registration type. All fees include Goods and Services Tax of 12.5%.

	Super Early Bird Fee (Payment received prior to/on 11 August 2006)	Early Bird Fee (Payment received after 01 August and on or before 22 September 2006)	Standard Fee (Payment received after 22 September 2006)
Member Full Registration	<input type="radio"/> \$894.38 (\$795.00 + GST)	<input type="radio"/> \$956.25 (\$850.00 + GST)	<input type="radio"/> \$1006.88 (\$895.00 + GST)
Member Day Registration <input type="radio"/> Wednesday <input type="radio"/> Thursday	<input type="radio"/> \$641.25 (\$570.00 + GST)	<input type="radio"/> \$697.50 (\$620.00 + GST)	<input type="radio"/> \$753.75 (\$670.00 + GST)
Member Half Day Registration _____ (list half day required)	<input type="radio"/> \$497.25 (\$442.00 + GST)	<input type="radio"/> \$497.25 (\$442.00 + GST)	<input type="radio"/> \$497.25 (\$442.00 + GST)
Non Member Full Registration	<input type="radio"/> \$1006.88 (\$895.00 + GST)	<input type="radio"/> \$1068.75 (\$950.00 + GST)	<input type="radio"/> \$1119.38 (\$995.00 + GST)
Non Member Day Registration <input type="radio"/> Wednesday <input type="radio"/> Thursday	<input type="radio"/> \$697.50 (\$620.00 + GST)	<input type="radio"/> \$753.75 (\$670.00 + GST)	<input type="radio"/> \$810.00 (\$720.00 + GST)
Non Member Half Day Registration _____ (list half day required)	<input type="radio"/> \$534.38 (\$475.00 + GST)	<input type="radio"/> \$534.38 (\$475.00 + GST)	<input type="radio"/> \$534.38 (\$475.00 + GST)
Associates	At Any Time		
<input type="radio"/> Registering 5 members	<input type="radio"/> \$849.38 (\$755.00 + GST)		
<input type="radio"/> Registering 4 members	<input type="radio"/> \$877.50 (\$780.00 + GST)		
<input type="radio"/> Registering 3 members	<input type="radio"/> \$905.63 (\$805.00 + GST)		
<input type="radio"/> Registering 2 members	<input type="radio"/> \$933.75 (\$830.00 + GST)		

Section B: Sub Total

\$ _____

Section C: Conference Dinner

Note that a ticket to the Conference dinner **is not** included in the registration fee

	Number of Tickets	Price	Total
Conference Dinner — Wednesday, 18 October	_____	\$101.25 (\$90.00 + GST)	NZ\$ _____
Please advise any special dietary requirements e.g. vegetarian, vegan _____			
Section C: Sub Total			\$ _____

Section D: Accommodation Booking

A deposit as guarantee of the first night's accommodation is required to secure your reservation. Please provide credit card details or a cheque or bank draft, which will be forwarded to your hotel for this purpose. If you do not check in on the arrival date you have specified, the hotel will charge the first night's room rate to your card and your reservation will be cancelled. Check in time is 2.00pm. If you require an early check-in, you will need to reserve your accommodation from the previous night and pay for an additional night's accommodation. Please specify your preferred choice of accommodation.

Hotels	Room Type	1st Preference	2nd Preference	Room Rate Per Night (Incl GST)
SKYCITY Grand <i>(Conference Venue)</i>	Deluxe Room	<input type="radio"/>	<input type="radio"/>	\$236.25
SKYCITY Hotel <i>(linked by air-bridge to conference venue)</i>	Standard Room	<input type="radio"/>	<input type="radio"/>	\$196.88
Hotel Grand Chancellor	Studio Apartment	<input type="radio"/>	<input type="radio"/>	\$157.50
	One Bedroom Apartment	<input type="radio"/>	<input type="radio"/>	\$213.75

Section D: Accommodation Deposit (if applicable)

\$ _____

Room Type Single Double Twin Triple Other _____

Special Requirements Non smoking Other (please specify) _____

Check-in Date / / **Check-out Date** / / **Check-in time** am/pm

I wish to pre-register and pay for an extra night for early arrival on: (Date) / / Time: am/pm

I am sharing my room with: _____

I wish to guarantee my booking by credit card (record card details in Section E: Payment).

YOU & YOUR PRIVACY

The Privacy Act 1993 provides that, before your name and address details can be published in the list of delegates either for distribution to fellow delegates or any other party, you must give your consent. If this box is NOT ticked it is assumed that you agree to have your details published.

If you DO NOT wish your details to be included in the list of delegates, please tick this box.

Section E: Payment

All fees include Goods and Services Tax of 12.5%.

Carry forward subtotals from previous sections to obtain the amount payable.

Section B: Conference Registration \$ _____

Section C: Conference Dinner \$ _____

Section D: Accommodation Deposit (if not guaranteeing booking by credit card) \$ _____

Total Amount Payable \$ _____

Method of Payment/Accommodation Guarantee

Please find attached a cheque payable to: **New Zealand Society for Risk Management Inc.**

Please charge my credit card: American Express Diners Mastercard Visa

Cardholder's Name _____ **Expiry Date (MM/YY)** _____

Card Number _____ **Authorised Amount in \$** _____

Signature _____ **Date** _____

CONTACT US

For enquiries about registration or accommodation please contact the Conference Administrators:



THE conference COMPANY

E-mail

conference@risksociety.org.nz

Telephone

+64 9 360 1240

Facsimile

+64 9 360 1242

Accommodation

Block bookings have been made at the hotels listed below and special rates have been negotiated which are equal to, if not better than, corporate rates. Room rates do not include breakfast.

All hotels provide tea and coffee making facilities, minibar, refrigerator, iron and ironing board, hairdryer, email and internet connections. All apartments include kitchen and laundry facilities. Parking at all city hotels is usually an additional cost, varying between \$10 - \$25 per day. The following icons are used to show additional services:

 Restaurant  Bar  Gymnasium  Swimming Pool  Business Centre  Cafe

Making a Reservation

Bookings should be made on the registration form by Friday 15 September. After that date no guarantee can be made that rooms will be available. To secure your reservation payment of one night's room rate by cheque is required, or you may supply your credit card details to guarantee the booking. Please indicate your first and second choices of accommodation on the registration form.

Changing your Reservation

Please advise The Conference Company of any change to a reservation rather than contacting the hotel direct.

Telephone: +64 9 360 1240

Email: conference@risksociety.org.nz

Fax Number: +64 9 360 1242

Cancelling your Reservation

If you cancel your accommodation booking prior to Friday 15 September your accommodation deposit will be refunded in full. After that date, refunds may be subject to cancellation charges levied by the hotel.

Early Access

If you have an early morning arrival and require an early check-in, you will need to reserve your room for the previous night.

SKYCITY Grand

     (**** 5 star)

(Conference venue)

The new five star SKYCITY Grand Hotel is an oasis of luxury in the heart of Auckland City. Artfully conceived by some of the best architectural and interior design minds in the Pacific Rim, with a commitment to service and excellence that is unrivalled.

Deluxe Room: \$236.25 including GST per night

SKYCITY Hotel

     (****+ 4 star plus)

(Adjacent to conference venue)

Located within Auckland's SKYCITY Casino complex, the SKYCITY Hotel offers four star accommodation. Centrally located, this hotel is just a few minutes walk to either Queen Street, the heart of Auckland's retail sectors, the central business district and the Viaduct Basin. With over 10 restaurants and bars, and two casinos within the complex, this hotel offers a great variety of things to do and places to eat.

Standard Room: \$196.88 including GST per night

Hotel Grand Chancellor

 (**3 1/2 star)

(2-3 minute walk to the conference venue)

All rooms have kitchen and laundry facilities and suites have a lounge/dining area.

Studio Apartment: \$157.50 including GST per night

One Bedroom Apartment: \$213.75 including GST per night

If you have any queries about the conference arrangements please contact the conference administrators:



THE **conference** COMPANY
The catalyst for great communication

Postal Address:	PO Box 90-040, Auckland
Street Address:	44 College Hill, Ponsonby, Auckland
Telephone:	+64 9 360 1240
Facsimile:	+64 9 360 1242
E-mail:	conference@risksociety.org.nz